Removing a Service Indicator

To remove a service indicator,

- 1. Go to Campus Community > Service Indicators (Student) > Active Service Indicators.
- **2.** Type the student's EmplID (below).

Manage Service Indicators

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value					
EmplID:	begins with 🔽				
Academic Career:	= 🗸				
National ID:	begins with 👻				
Campus ID:	begins with 🐱				
Last Name:	begins with 🐱				
First Name:	begins with 🐱				
Case Sensitive					
Search Cle	ear Basic Search 🗐 Save Search Criteria				

3. Click Search

4. Click on the service indicator that you have access to remove.

Display:	Effect AI	۱ ۲	nstitution	* University	of North Texas	•	Refresh	\$	
+ Add s	Service Indicato	<u>r</u>							
Service	Indicator Sum	mary			Custom	nize Find V	iew All 🛄	First 🛃 1-2	of 2 🕑 Last
Code	Code Description	Reason Description	Institution	<u>Start Term</u>	Start Term Description	End Term	End Term Description	Start Date	End Date
	Advising Required	Advising Required	NT752	0000	Begin Term			11/23/2009	
<u>SF1</u>	SF - Past Due Balance	Past Due Balance	e NT752	0000	Begin Term			07/14/2008	

+ Add Service Indicator

5. This will take you to the Edit Service Indicator page. Remove the service indicator by selecting the Release button

Edit Service Indic	ator	•			Release
*Institution:	NT752 🔍	* University of Nor	th Texas		\checkmark
*Service Indicator Code:	RAD 🔍	Advising Require	t		
*Service Ind Reason Code:	ADVIS Q	Advising Required	b		
Description:	Services on hold Initial Enrollmer Student is requir	: nt ed to enter an advis	ing code at the	<	
Effect:	Negative				
Effective Period					
Start Term:	0000 🔍	Begin Term	End Term:	Q	
Start Date:	11/23/2009 🛐		End Date:		B

6. You should receive this message:

Are you sure you want to release this Service Indicator?

ОК	Cancel

7. Click OK to save.