

How to Use Your GI Bill Benefits at UNT (Transfer student) *This form is for transfer students who have previously used benefits.

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| Step 1: | Apply for Admission to UNT at https://www.applytexas.org |
| Step 2: | Submit official SAT/ACT test scores (if applicable) and official high school transcripts (if needed) to the UNT Admissions Office for evaluation. |
| Step 3: | Send an official copy of your military transcripts (AARTS, SMART, CCAF, CGI) to the UNT Admissions Office for evaluation. See the Admission website for more information located at www.unt.edu . The UNT Admissions office will mail you an Admissions Data Summary stating your acceptance status and notify you of your UNT EUID and password. |
| Step 4: | Register for Orientation. Log in at http://my.unt.edu with your EUID and password. Once logged in, click Student Center, then, Register for Orientation. |
| Step 5: | Attend Orientation. You will get academic advising during Orientation and be eligible to register for classes during specific dates. To find out when you are eligible to register for classes, visit: <ul style="list-style-type: none">• http://essc.unt.edu/registrar/schedule/scheduleclass.html |
| Step 6: | Register for classes. Log in at http://my.unt.edu with your EUID and password. You will not be able to register for classes until you have met with your Academic Advisor and been given advising clearance. |
| Step 7: | After you've registered for classes you MUST fill out and submit a UNT Veterans Enrollment Form. To obtain the form, visit the UNT VA Certifying Official located in the Student Veteran Services - Benefits Office in the General Academic Building (GAB), suite 102. |
| Step 8: | Obtain a copy of your Certificate of Eligibility (COE) or your most recent VA Award Letter that reflects your Remaining Entitlement of Benefits (# of months). If you have Post 9/11 Chapter 33 benefits your VA Award letter should reflect your % rating for benefits as determined by the VA. <ul style="list-style-type: none">• Chapter 33 Post 9/11-You may access your GI Bill Enrollment Status on VONAPP at: https://www.ebenefits.va.gov Download and print out your enrollment information.• Chapter 30, 1606, and 1607-You may access your Benefit Status on WAVE at http://www.gibill.va.gov/wave. Download and print out your benefit page.• Chapter 35 currently cannot access Benefit Status on the internet. |
| Step 9: | For Chapter 30, 33, 1606 or 1607-Complete VA Form 22-1995 (Change of Program or Place of Training form). You can fill this form out in our office or download and print it from: <ul style="list-style-type: none">• http://www.vba.va.gov/pubs/forms/vba-22-1995-are.pdf For Chapter 35-Complete VA Form 22-5495 (Dependents' Request for Change of Program or Place of Training). You can fill this form out in our office or download and print it from: <ul style="list-style-type: none">• http://www.vba.va.gov/pubs/forms/vba-22-5495-are.pdf |
| Step 10: | Obtain a VA Information packet from the VA Certifying Official. Read the packet, complete the acknowledgement page, and submit acknowledgement page to VA Certifying Official. |
| Step 11: | Turn in all of the following forms/documentation to Student Veteran Services - Benefits Office and <u>meet with a VA Certifying Official to complete your enrollment certification</u> : <ol style="list-style-type: none">1. UNT Veterans' Enrollment Form2. Certificate of Eligibility (COE)3. VA Form 22-1995 or VA Form 22-54954. UNT Veterans' Information Packet- acknowledgement page5. DD-214 Member 4 Copy or DD Form 2384(Chapter 1606 only) |