Preferred Name Change Request

The designated Preferred Name will appear on most Student Center pages except in detailed menus such as Holds and My Financial Aid. The Student’s Primary (Legal) Name will remain unchanged in all other university related systems.

Student ID: _____________________________  Date of Birth: _____________________________

Legal Name: _________________________________________________________________________________

First                  Middle                  Last

Preferred Name: _________________________________________________________________________________

First                  Middle                  Last

Email Address: ______________________________________  Telephone: ________________________________

The University recognizes that as a community, many of its members use names other than their legal names to identify themselves. Students who wish to change their legal name can obtain the needed form on the Forms page of the Registrar's web site. If you have any questions, please call 940-565-2369, email us at registrar@unt.edu, or visit the Office of the Registrar, located in the Eagle Student Services Center, room 209.

By signing below, you certify that you are the student listed above.

________________________________________________ _______________________
Signature Date

registrar.unt.edu  Last Revised: 29-May-14