

# UNT Veteran Enrollment Certification Form - Spring 2021

To request certification, please complete and sign this document and return via:

**In-person:** Sage Hall 236      **Email\*:** Registrar.Veterans@unt.edu      **Fax:** 940-565-3441

\*Emailed documentation **must** come from your official UNT email to be accepted.

**Post 9/11 GI Bill® recipients must also provide most recent Certificate of Eligibility or Statement of Benefits from [www.va.gov](http://www.va.gov) Please allow up to 30-45 days for processing to the VA Regional Office**

Student Information (PLEASE FILL OUT COMPLETELY TO AVOID DELAYS IN PAY)			
Name: (Last, First, Middle)	SSN (new students only):	UNT ID#:	VA File No. (Ch. 35 only)
Address: <input type="checkbox"/> Address Change		UNT Email Address:	
City, State, Zip		Phone #:	Alternate Phone #:
Degree Level and Major (ex. BA History):		<b>Have you changed your major/degree plan since last semester?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No  If yes, please complete 22-1995 or 22-5495	Is this your final semester before Graduation?  <input type="checkbox"/> Yes <input type="checkbox"/> No
Minor or Secondary Major (circle which):			
<b>Are you participating in any of the below programs this semester?</b> <input type="checkbox"/> Study Abroad <input type="checkbox"/> Internship <input type="checkbox"/> Student Teaching <input type="checkbox"/> Externship <input type="checkbox"/> Practicum <input type="checkbox"/> Co-op <input type="checkbox"/> None			
<b>WHICH TYPE OF EDUCATION BENEFITS ARE YOU RECEIVING?</b> <input type="checkbox"/> 33 (POST9/11) _____ % rate <input type="checkbox"/> 30 (MGIB) <input type="checkbox"/> 31 (VOC REHAB) <input type="checkbox"/> 35 (DEPENDENT) <input type="checkbox"/> 1606 (RESERVE) <input type="checkbox"/> TUITION ASSISTANCE <input type="checkbox"/> TRANSFERABILITY CH. 33 (DEPENDENT) _____ % rate			

**Student Status:**  Recertification (Previously Certified w/UNT)     Incoming Student (First Time Using VA Education Benefits)  
 Transfer Student from (last school where VA was used) \_\_\_\_\_

**Please complete the applicable sessions below (list only enrolled hours at UNT):**

Semester/Term	On-Campus Hours Enrolled (by session)	Online Hours Enrolled (by session)	List Repeated Courses/Additional Comments:
Spring 2021 (full term)			
3 Week (Winter session)**			
8 Week 1**			
8 Week 2**			

**\*\*NOTE: Winter session classes do NOT count toward your full-time enrollment status for the spring 2021 term (January – May term). The winter session and full spring term do not overlap and are considered separate for VA purposes. In addition, 8 Week 1 and 8 Week 2 courses only count toward full-time enrollment status during the dates in which the course is in session.\*\***

**BY SIGNING THIS FORM, I ACKNOWLEDGE THAT:**

- I must complete the VA Enrollment Form each semester **AFTER** I register.
- **Post 9/11 students: Please note, you must turn in a copy of the award letter you received from the VA during the last semester you used your education benefits or a current VA.gov Education Enrollment Status page before we can submit your enrollment to the VA.**
- I understand enrollment will **only** be certified for courses required on my degree plan. I will **not** receive VA Educational benefits for repeat courses unless the first attempt resulted in a failing grade or withdrawal.
- I must inform UNT Student Veteran Services office of **any and all changes** I make to my schedule.
- I understand the VA will hold me responsible for any overpayment of my educational benefits as a result of dropping courses, non-attendance, withdrawing from UNT, etc.
- I am responsible for paying any remaining balances on my account or risk being dropped from my classes. I am responsible for checking [www.my.unt.edu](http://www.my.unt.edu) for remaining account balances for tuition and fees that are not covered by my VA Educational benefits.
- I understand benefit payments are always paid one month in arrears. Initial payment of benefits may be delayed at the Regional VA Processing Office due to workload.
- I authorize the release of all academic records and information by UNT to the Veterans Administration.
- I am enrolled in courses for each semester/term listed above and the information is true and correct.

\_\_\_\_\_  
**Signature of UNT Veteran/Dependent-Student**

\_\_\_\_\_  
**Date**

**UNT SVS Office Use Only:**

U \_\_\_\_\_ G \_\_\_\_\_ CPT \_\_\_\_\_ Chapter \_\_\_\_\_ AL/COE \_\_\_\_\_ 214 \_\_\_\_\_ Group-Date/Int. \_\_\_\_\_



## Acknowledgment of Military Transcript

Student Name: \_\_\_\_\_ UNT ID#: \_\_\_\_\_

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***Initial one of the below boxes that pertains to you and sign/date at the bottom of this form.***

\_\_\_\_\_ I am a veteran student utilizing VA education benefits and

- 1) I acknowledge that in order to have my military experience and training evaluated for possible prior credit toward my degree, I must obtain my military transcripts and meet with my academic advisor to discuss any possible credit that may be granted.
- 2) I acknowledge that obtaining military transcripts and meeting with my academic advisor **does not provide a guarantee** that credit will be granted.
- 3) I acknowledge failure to obtain my military transcripts and meet with my academic advisor will result in no possible credit being granted for military training or experience.

\_\_\_\_\_ I am a dependent of a veteran utilizing Chapter 35 or Chapter 33 (Transfer of Entitlement).

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A Joint Services Transcript (JST) can be obtained electronically through <https://jst.doded.mil/jst/>.

Community College of the Air Force (CCAF) transcripts can be obtained through <https://www.airuniversity.af.edu/Barnes/CCAF/>.

If you have questions on obtaining your JST, you may email us at [Registrar.Veterans@unt.edu](mailto:Registrar.Veterans@unt.edu).

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date