How to run an Online Degree Audit

- Go to http://mydegreeaudit.unt.edu
- Click the Online Degree Audit link on the new page
- Log in with your EUID and password
- Request an Audit
  - Current Program (Official Major)
  - Selected Program (What-if)
- Selecting an Audit
- Viewing your Audit

Click Run Degree Audit:

- On http://mydegreeaudit.unt.edu, click the ‘Online Degree Audit’ link:

  **Online Degree Audit**

  The online degree audit is a great tool for helping you stay on track for graduation and to prepare for advising appointments. For undecided students, the online degree audit allows users to run “what if” degree audits for all the majors across campus to help explore degree options.

  View your audit here: Online Degree Audit

Log in:

- Type EUID and Password into prompt
Request an Audit:

- **Current Program (Official Major)**
  - Your current program will be displayed after you log in. This is the standard report many students request.
  - Scroll to the bottom of the page
  - Options
    - Format
      - Html – Viewable in your web browser
      - PDF – If you would like to print the audit
    - For all other options, leave the default settings
  - Click ‘Run Audit’

- **Selected Program (What if Audit)**
  - This is an optional way to run an audit – you can select a unique program to check out how it might work for you.
  - First, click the button next to ‘Run Selected Program:’
  - Choosing a degree program here will not change your declared degree program.
  - Select College – select the college where the major/program is offered, from the list below:
    - College of Arts & Sciences
    - College of Business
    - College of Education
    - College of Engineering
    - College of Information
    - College of Merchandising, Hospitality and Tourism
    - College of Music
    - College of Public Affairs and Community Service
    - College of Visual Arts and Design
    - Mayborn School of Journalism
    - Undergraduate Academic Certificates
  - Select Major (this list is based on the College you just selected)
Select Degree from list for the selected major

Program:

Select Catalog Year – if available, select the same catalog year as your primary program:

Options

- Format
  - Html – Viewable in your web browser
  - PDF – If you would like to print your audit

For all other options, leave the default settings

Run Audit

Selecting Audit:

- Waiting for your report
  - The screen will show an ‘updating’ status for a few seconds – it will refresh and show you the completed audit you just requested

- When your report finishes click the link on the end that says View Audit
  - Note that the most recent audits appear at the top of the list
Viewing your Audit:

- After clicking the View Audit link you will be able to see your audit.

  - The Pie Chart on the left shows you how close you are to finishing your requirements.
  - The Categories Graph allows you to look at the details for that area.
    - For example, clicking on ‘University Core’ will show a visual summary of progress on the Core.
  - Clicking items on the ‘Categories’ Graph allows you to look at the details for that area.

How to read your Online Degree Audit

The Legend:

- Complete
  - All required courses have been completed.
- In Progress
  - All required courses are complete, or are in progress in the current term.
- Unfulfilled
  - There are still required courses left to complete (even counting in progress courses).
Completed:

- All completed requirements will have small green checks next to them
  - ENGLISH COMPOSITION AND RHETORIC (UNIV. CORE) -- 6 HOURS
    (GRADE OF 'C' OR BETTER REQUIRED)
  - MATHEMATICS (UNIVERSITY CORE) -- 3 HOURS
  - NATURAL SCIENCES (UNIVERSITY CORE) -- 6 HOURS
  - VISUAL AND PERFORMING ARTS (UNIVERSITY CORE) -- 3 HOURS
  - HUMANITIES (UNIVERSITY CORE) -- 3 HOURS
  - U.S. HISTORY (UNIVERSITY CORE) -- 6 HOURS
  - POLITICAL SCIENCE (UNIVERSITY CORE) -- 6 HOURS
  - SOCIAL & BEHAVIORAL SCIENCES (UNIVERSITY CORE) -- 3 HOURS
  - DISCOVERY (UNIVERSITY CORE) -- 3 HOURS
  - CAPSTONE (UNIVERSITY CORE) -- 3 HOURS

- When you click the triangle the details of that requirement will be expanded and displayed
  - MATHEMATICS (UNIVERSITY CORE) -- 3 HOURS
    EARNED: 3.0 HOURS
    [Image: Math course details]

In Progress:

- In progress requirements will have a small green ‘progress bar’ next to them
  - ENGINEERING REQUIREMENTS FOR DEGREE -- TOTAL HOURS
    -- COMPLETION OF AT LEAST 121 SEMESTER HOURS

- ‘In progress’ marks will only show when you are currently registered for a course that will satisfy the requirement

Unfulfilled:

- Unfulfilled requirements will have a small red ‘X’ next to them
  - MATHEMATICS MINOR (18 HOURS MINIMUM.)
• When you click the triangle to see the details you will see what requirements are complete and what requirements you have yet to complete

- **Requirements completed**

  1) COMPLETE CALCULUS I
     - 3.0 HOURS ADDED
     - 09.1 MATH1710 3.0 B RC CALCULUS I: MATH1823

  2) COMPLETE CALCULUS II
     - 4.0 HOURS ADDED
     - 09.5 MATH1720 4.0 A CALCULUS II: MATH2414

  3) COURSES NUMBERED 1710 OR HIGHER COMPLETE.
     - 7.0 HOURS ADDED
     - 09.5 MATH2730 4.0 A CALCULUS III: MATH2415
     - 13.1 MATH1780 3.0 D RC PROBABILITY

- **Requirement not complete**

  4) COMPLETE 6 ADVANCED HOURS OF MATHEMATICS COURSES (COMPUTER SCIENCE, ENGINEERING, BIOLOGY, CHEMISTRY, PHYSICS, BUSINESS AND ECONOMICS, AND INTERDISCIPLINARY STUDIES MAJORS SHOULD REFER TO THE CATALOG FOR RECOMMENDED COURSE OPTIONS):

  SELECT FROM: MATH 3***(X) 4***((X)

  ![List of courses you can choose from to complete the Requirement](image)

• When you have an unfulfilled requirements, the Audit will give you a list of approved courses you can take that will fulfill the requirement.